

65-3511-3

SPIC/5-78-65

3 MAY 1965

MEMORANDUM FOR: Executive Director - Comptroller, CIA

25X1A

SUBJECT: [ ] Physical Fitness Room

1. This memorandum contains a recommendation for your approval. Such recommendation is contained in paragraph 4.

2. In the original planning for [ ] an area was set aside on the first floor for a physical fitness room. We felt then and continue to believe that with the shift work and often heavy overtime demands placed on our people, a modestly equipped facility should be a great benefit. We have recently circulated a questionnaire among personnel assigned to [ ], the returns from which indicate that 300 persons are interested in utilizing a physical fitness room on a continuing basis.

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3. Based on the experience at Headquarters, activation of a physical fitness room would require the services of a full-time physical fitness director and approximately \$5,500 for supplies and equipment. (List attached). Hours of operation, fees, etc. would be similar to those in effect at Langley.

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4. It is recommended that you approve the activation of a physical fitness room at [ ] the employment of a physical fitness director, and Agency funds to defray the cost of supplies and equipment.

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ARTHUR C. BUDDELL  
Director  
National Photographic Interpretation Center

Attachment:  
List of Supplies and Equipment

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CONCURRENCE: 121 [ ] 6 May 1965  
Date

*First* Deputy Director (Intelligence)

25X1A

SUBJECT:  Physical Fitness Room

*John R. Tietjen M.D.*  
JOHN R. TIETJEN  
Director of Medical Services

11 MAY 1965

Date

(Signed)   
*for* LAWRENCE R. HOUSTON  
General Counsel

14 MAY 1965

Date

25X1A

*/s/ Emmett D. Echols*

EMMETT D. ECHOLS  
Director of Personnel

Date

*L. B. Kirkpatrick*  
L. B. KIRKPATRICK  
Deputy Director (Support)

Date

The recommendations in paragraph 3 are approved.

(signed) Lyman B. Kirkpatrick

4 JUN 1965

LYMAN B. KIRKPATRICK  
Executive Director - Comptroller

Date

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Subject to understanding that MPIC will provide ceiling and funds for personal services, equipment, and maintenance and will be fully responsible for supervision of this facility.

SUPPLIES AND EQUIPMENT

2 Stall Bar Units with bench  
1 Abdominal Board  
1 Set Chest Pulley  
2 Bikes  
3 Jumping Ropes  
2 Chinning Bars  
2 Speed Bags  
1 Universal Gym  
1 Cricket Game  
1 Set Low Parallel Bars  
1 Rowing Machine  
4 Mats  
2 Medicine Balls  
1 Resuscitator  
1 Scale - Bathroom Type  
1 Washer  
1 Dryer  
250 Towels  
36 Double Wall lockers